

Contingency planning

Contents:

- ✚ A message for parents and families
- ✚ Information on the Government expectation and how we intend to meet remote learning expectations
- ✚ A list of free DfE online learning resources and their links for each subject
- ✚ Contingency plans for key areas of school if bubbles or school was to close e.g. safeguarding
- ✚ Our phased plan for introducing Google Classroom and exploring its possibilities

1. A message for parents and families:

At St Paulinus Catholic Primary School our primary aim is the safety and well-being of our staff and pupils. We recognise that a school closure will impact differently on all of us and we acknowledge that children and families will face a variety of situations and challenges. With this



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in mind we will take all steps possible to keep school open, but have robust contingency plans should school ever need to close.

We would ask all parents and carers to take the time to familiarise themselves with the information below so that our whole community can support our pupils and ensure minimal disruption to their learning if we should be forced to close for any reason.

Teaching & Learning:

Our aim is to keep our core purpose of teaching and learning continuing as effectively as possible. During a school closure each pupil will be provided with learning to do at home and we have high expectations of all pupils to complete the work that is set. However, St Paulinus do recognise that the health and wellbeing of our pupils and families is paramount and we appreciate that the level of work that might be undertaken by a child will reflect the situation and circumstances at home.

Activities and tasks will be shared in the following places by 9.30am of the first day of closure. They will be updated so that your child has learning for the full amount of time they are out of school:

- Website - on their year groups home learning page
- Google classroom

We also have a nurture page under the home learning banner on the website - for those children that need something different to support them with their well-being.

In addition to the above:

- All of our children also have access to **Times Table Rock Stars**. Please let us know if you have lost your password and need us to reset it by emailing the year group email.
- They also have access to **'Purple mash'** (again let us know if you don't have their password by emailing the year group email)
- They will be set reading books on **'Bug Club'** these will come with comprehension activities and when a book is complete; a new book will be assigned. All pupils should also be encouraged to spend 30 minutes a day reading.
- If you are unable to access online resources, you can email (remotelearning@stpaulinus.org / the year group email) to request a paper pack.

Special Needs:

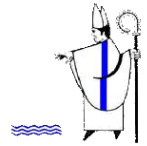
For children with special educational needs (SEN) we realise this will have an impact on how Education Health and Care Plans are delivered. Extra attention will be given to meeting the

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individual needs of children and young people with SEND and their families in the event of school closure or partial school closure. Mrs Cooper will work closely with the class teacher on preparing learning for your child – if it is not quite right for them, contact the year group page and the class teacher will adapt it.

If any child is unable to access a computer, tablet or phone, please let us know in order that resources and activities can be collected from school or posted home.

Below you will find some more specific information of what we will do in different scenarios and a list of free online resources your child could access from home.

Thank you for helping us look after everyone in the school community and for understanding the unique challenges we are facing.

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2. Information on Government expectations for contingency plans and how we are meeting them **(From the Government website: 28.8.2020)**

Government point: In developing these contingency plans we expect schools to...	How we are addressing it. At St Paulinus we will...
<ul style="list-style-type: none">use a curriculum sequence that allows access to high-quality online and offline resources and teaching videos, and that is linked to the school's curriculum expectations	St Paulinus' Curriculum aligns itself to the National Curriculum. Because of this, we have good access to a range of free online services including Oak National Academy.
<ul style="list-style-type: none">give access to high quality remote education resources	<p>Below you will see a list of online learning resources that families can access for free.</p> <p>We also buy a subscription to purple Mash, TT Rockstars and Bug club readers. Children all have their own logins for these and school has a record of them in case a child forgets theirs.</p>
<ul style="list-style-type: none">select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback, and make sure staff are trained in their use	<p>School will also be investigating and using Google classroom throughout September to see if this will allow us to interact, assess and feedback to pupils at home.</p> <p>Purple Mash also allows this to happen and is used by children from EYFS to Y6.</p>
<ul style="list-style-type: none">provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access	All children will be provided with a book for working at home that they should complete all their work in. Worksheets etc will also be used and pupils will either be able to print them themselves or ask school to provide a work pack for them.
<ul style="list-style-type: none">recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support, and so schools should work with families to deliver a broad and ambitious curriculum.	All parents will have access to the year group emails so they can contact their child's class teacher. The SENDCo and teacher will plan appropriate work for children who have high SEN and will liaise with parents on this matter.



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When teaching pupils remotely we expect schools to....	St Paulinus will...
<ul style="list-style-type: none">• set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects<ul style="list-style-type: none">- KS1: 3 hours per day- KS2: 4 hours per day	<p>Every day children will be set the following:</p> <ul style="list-style-type: none">- a piece of English work- a piece of Maths work- a piece of work linked to the other subjects in the curriculum (different each day and to cover all subjects over the week)- a reading or phonics task- a timetable or arithmetic task
<ul style="list-style-type: none">• teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject	<p>The children working at home will have the same curriculum that is planned in school with some adaptations as needed. The curriculum in school is planned to build knowledge and skills over time and sequenced well to help children achieve the National Curriculum end goals.</p>
<ul style="list-style-type: none">• provide frequent, clear explanations of new content, delivered by a teacher in the school or through high quality curriculum resources and/or videos	<p>Links will be made to online resources that support learning new content or skills. Access to the year group emails will also allow parents to ask questions if there are areas they are not sure about.</p> <p>Teachers will create notes for parents in the packs to explain things for those that may not have access to technology</p>
<ul style="list-style-type: none">• gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work	<p>Teachers will evaluate work sent in online for the children. Typically, this will happen within 1 week as staff have a weekly PPA time that can be used for assessing online learning. Any work completed in the books will be assessed within a week of the child returning to school.</p> <p>Teachers will set quizzes and mini assessments in-line with the whole class to see how children are doing.</p>
<ul style="list-style-type: none">• enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding	<p>Teachers will do this once they have seen the work the child is producing but they may also change things earlier if parents contact them because their child is struggling.</p>

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<ul style="list-style-type: none">plan a programme that is of equivalent length to the core teaching pupils would receive in school, ideally including daily contact with teachers"	<p>Children will receive lessons that are the same (with some adaptations if necessary) as the children in school. Children and parents can contact teachers by emailing the year group email and can expect a reply within 48 hours.</p> <p>School is investigating the use of Google classroom with the view to achieving daily contact but school is also aware that staff workload needs to be a key focus and this may be too much extra work for staff.</p>
<p>For individuals or groups of self-isolating pupils, remote education plans should be in place. These should meet the same expectations as those for any pupils who cannot yet attend school at all due to coronavirus (COVID-19).</p>	

Please see remote learning policy for more information.



3. DFE quality – assured list of remote education resources that St Paulinus will make use of:

From the Government website: 28.8.2020

"These resources are currently being offered for free. Individual resources cannot replace a school's properly planned curriculum, and the resources in this list are not intended to do so. Schools may wish to explore this list of resources as they consider how they continue to support children's education."

	Early Years	Key Stage 1	Key Stage 2
English	<p>Bug Club Phonics Website: www.pearsonprimary.co.uk/BCPhonics</p> <p>Floppy's Phonics (Oxford Reading Tree) Websites: www.oxfordprimary.co.uk/floppysphonics</p> <p>Jolly Phonics Website: www.jollylearning.co.uk</p> <p>Letters and Sounds Websites: www.gov.uk/government/publications/letters-and-sounds - for the handbook Letters and Sounds for home and school - filmed phonics lessons</p> <p>Read Write Inc Websites: www.ruthmiskin.com - filmed phonics lessons Oxford Owl Phonics - e-books and activities</p>	<p>Bug Club Phonics Website: www.pearsonprimary.co.uk/BCPhonics</p> <p>Floppy's Phonics (Oxford Reading Tree) Websites: www.oxfordprimary.co.uk/floppysphonics</p> <p>Jolly Phonics Website: www.jollylearning.co.uk</p> <p>Letters and Sounds Websites: www.gov.uk/government/publications/letters-and-sounds - for the handbook Letters and Sounds for home and school - filmed phonics lessons</p> <p>Read Write Inc Websites: www.ruthmiskin.com - filmed phonics lessons Oxford Owl Phonics - e-books and activities</p> <p>English Mastery Website: https://www.englishmastery.org/</p> <p>Literacy Shed Website: https://www.literacyshedplus.co.uk/en-gb/browse/free-resources</p> <p>National Literacy Trust Website: https://literacytrust.org.uk/family-zone/</p>	<p>English Mastery Website: https://www.englishmastery.org/</p> <p>Literacy Shed Website: https://www.literacyshedplus.co.uk/en-gb/browse/free-resources</p> <p>National Literacy Trust Website: https://literacytrust.org.uk/family-zone/</p> <p>Bug Club Reading - https://www.pearsonschoolsandfecolleges.co.uk/Primary/Literacy/AllLiteracyresources/BugClub/bug-club-overview.aspx</p> <p>Book Trust Website: https://www.booktrust.org.uk/books-and-reading/bookfinder/</p> <p>Elevenes with the World of David Walliams Website: https://www.worldofdavidwalliams.com/elevenses/</p> <p>English Mastery Website: https://www.englishmastery.org/</p>



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Maths	<p>Maths Mastery Website: https://www.mathematicsmastery.org/free-resources</p> <p>NRich Website: https://nrich.maths.org/</p> <p>Numberblocks CBeebies - https://www.bbc.co.uk/cbeebies/grownups/help-your-child-with-maths</p> <p>Numberblocks - https://www.bbc.co.uk/cbeebies/shows/numberblocks</p> <p>White Rose Maths Website: https://whiterosemaths.com/homelearning/</p>	<p>Maths Mastery Website: https://www.mathematicsmastery.org/free-resources</p> <p>NRich Website: https://nrich.maths.org/</p> <p>Numberblocks - Website: https://www.bbc.co.uk/cbeebies/shows/numberblocks</p> <p>White Rose Maths Website: https://whiterosemaths.com/homelearning/</p> <p>Big Maths Website: https://www.BigMaths.com</p> <p>NCETM Website: http://www.ncetm.org.uk/primaryvideolessons</p>	<p>Maths Mastery Website: https://www.mathematicsmastery.org/free-resources</p> <p>NRich Website: https://nrich.maths.org/</p> <p>White Rose Maths Website: https://whiterosemaths.com/homelearning/</p> <p>NCETM Website: http://www.ncetm.org.uk/primaryvideolessons</p> <p>Maths Genie Website: https://www.mathsgenie.co.uk/</p>
Science		<p>BBC Bitesize Website: https://www.bbc.co.uk/bitesize/primary</p> <p>CLEAPSS Website: http://primary.cleapss.org.uk/Resource/Home-learning-practical-activities-for-children-and-their-families.aspx</p> <p>STEM learning Website: https://www.stem.org.uk/primary-science</p>	
PE	<p>Boogie Beebies Website: https://www.bbc.co.uk/programmes/b006mvsc</p> <p>Disney 10 minute shakeups Website: https://www.nhs.uk/10-minute-shake-up/shake-ups</p> <p>Youth Sport Trust - Complete PE Website: https://www.youthsporttrust.org/free-home-learning-resources-primary</p>	<p>Super Movers Website: https://www.bbc.co.uk/teach/supermovers</p> <p>#This Is PE Website: https://www.afpe.org.uk/physical-education/thisispe-supporting-parents-to-teach-pe-at-home/</p> <p>Disney 10 minute shakeups Website: https://www.nhs.uk/10-minute-shake-up/shake-ups</p> <p>Youth Sport Trust - Complete PE Website: https://www.youthsporttrust.org/free-home-learning-resources-primary</p>	<p>UK Active Website: https://ukactivekids.com/movecrew/</p> <p>Super Movers Website: https://www.bbc.co.uk/teach/supermovers</p> <p>#This Is PE Website: https://www.afpe.org.uk/physical-education/thisispe-supporting-parents-to-teach-pe-at-home/</p> <p>Disney 10 minute shakeups Website: https://www.nhs.uk/10-minute-shake-up/shake-ups</p> <p>Youth Sport Trust - Complete PE Website: https://www.youthsporttrust.org/free-home-learning-resources-primary</p>

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Well-being	<p>Anna Freud National Centre for Children and Families Website: https://www.annafreud.org/coronavirus-support/support-for-early-years/</p> <p>Children's Commissioner Website: https://www.childrenscommissioner.gov.uk/publication/childrens-guide-to-coronavirus/</p> <p>Mind Ed Website: https://www.minded.org.uk/</p> <p>Child Bereavement Network Website: http://www.childhoodbereavementnetwork.org.uk/schools.aspx</p>	<p>Click View Website: www.clickview.co.uk/free</p> <p>Anna Freud National Centre for Children and Families Website: https://www.annafreud.org/coronavirus-support/support-for-early-years/</p> <p>Children's Commissioner Website: https://www.childrenscommissioner.gov.uk/publication/childrens-guide-to-coronavirus/</p> <p>Mind Ed Website: https://www.minded.org.uk/</p> <p>Child Bereavement Network Website: http://www.childhoodbereavementnetwork.org.uk/schools.aspx</p>	<p>Click View Website: www.clickview.co.uk/free</p> <p>Anna Freud National Centre for Children and Families Website: https://www.annafreud.org/coronavirus-support/support-for-early-years/</p> <p>Children's Commissioner Website: https://www.childrenscommissioner.gov.uk/publication/childrens-guide-to-coronavirus/</p> <p>Mind Ed Website: https://www.minded.org.uk/</p> <p>Child Bereavement Network Website: http://www.childhoodbereavementnetwork.org.uk/schools.aspx</p>
SEND	<p>Brain Parade Website: http://www.brainparade.com/products/see-touch-learn-free/</p> <p>HelpKidzLearn Website: https://www.helpkidzlearn.com/</p> <p>Driver Trust: Website: https://www.driveryouthtrust.com/resources/</p> <p>Inclusive Teach Website: https://inclusiveteach.com/free-printable-sen-teaching-resources/</p> <p>SEN World Website: https://www.specialeducationalneedsworld.com/home-schooling</p>		
General	<p>Purple Mash Website: https://2simple.com/purple-mash/</p> <p>Classroom Secrets Website: https://classroomsecrets.co.uk/free-home-learning-packs/</p> <p>Hamilton Trust Website: https://www.hamilton-trust.org.uk/blog/learning-home-packs/</p>		

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4. In the event of whole school closure or whole class bubble closure:

Area of focus	Plan of action	Who would organise this?
Safeguarding	<p>Year group emails will be checked daily by teachers so parents or children can contact them.</p> <p>The Nurture email will be checked daily for support from the nurture team.</p> <p>Mrs Davies will work her normal hours and be able to contact parents as needed.</p> <p>Safeguarding reports can still be made by the Local Authority and Operation Encompass - Mrs Davies will monitor these and contact families for follow up support and record findings on CPOMs.</p> <p>Families where there are safeguarding concerns will be contacted by Mrs Davies or another member of the safeguarding team to check they are all ok during the lockdown.</p>	Mrs Davies
Teaching and Learning	<p>Teachers will organise learning linked to what the children would have been doing if in class.</p> <p>They will make use of Google classroom, Purple Mash, TT rockstars, bug club and the school website to assign tasks; paper copies will also be available for pupils who need them.</p> <p>Tasks will include:</p> <ul style="list-style-type: none">• Daily Maths and English work so the children do not fall behind.• The promotion of Times Tables Rockstars interclass challenges.• Reading books set with comprehensions on Bug club• Work relating to the foundation subjects to be covered over the week.• Link pages to be set up on each class page for videos and lessons they can watch online e.g. to Oak academy. <p>All pupils will be sent home with a book and pencil to complete their tasks. Log in information will also be sent home.</p>	Class teachers
Monitoring remote learning	<p>Teachers will respond to emails daily within working hours</p> <p>Teachers will give feedback on purple mash activities</p> <p>Teachers will set reading books (reading stage appropriate for each child)</p> <p>Teachers will give feedback on Google classroom activities</p> <p>Teachers will give feedback on work that is returned in the home learning book once school reopens</p>	Teachers



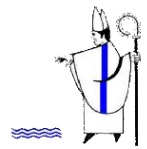
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Families that need technology support	Miss Duarte, the office and Mrs Davies to investigate if families are eligible for support from the DfE (see form) Miss Duarte to apply for technology if eligible.	DHT
Lunches for children eligible for FSM	We are awaiting LA response in this matter but this has been typically through a Voucher Scheme or grab bag lunch as set by the LA / Government. This is a changing picture - parents to be informed on the current scheme as and when School has been updated with this information.	SBM
Communication with parents	Personal communications will be sent via email or by phone call. Communications for the wider school will be sent via: <ul style="list-style-type: none"> • The School APP • Email • The website • Facebook and • In some instances via text message 	SBO SBM DHT HT
SEND	In conjunction with the class teacher and the SENDCo, appropriate work should be set, taking into account that child's abilities and needs e.g. if they are unable to use technology a work pack should be sent home for them.	SENDCo

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5. Our plan to introduce Google classroom:

Phase 1:

Set up all children with their individual log on to Google classroom

Phase 2:

Identify families who have limited access to technology and who would struggle with online learning and prepare other resources or seek LA support if families are eligible.

Phase 3:

Train staff to use Google Classroom

Phase 4:

Begin to use it for homework - ensure that paper copies are sent to those who would prefer paper to technology.

Phase 5:

If lockdown / period of isolation occurs: to use as the 'instant' method to set work to the whole school.

Phase 6:

If lockdown / period of isolation occurs: use Google Classroom as the means to set a daily registration with pupils.